

Canada Student Visa Application Pack

Student Visa Application Pack

This kit is a guide for persons who wish to study in Canada and have been accepted to a Canadian school for a period of study over 6 months. This Student Visa kit will help you to apply for your study permit. This permit will allow you to enter Canada and study.

Anyone who is studying in Canada in a program or course that is completed in 6 months or less does not need a study permit. However, to enter Canada, you will need a visitor visa.

Anyone who wishes to study in Canada for over six months must have a valid student visa. Some may also need a Temporary Resident visa in order to enter Canada. Therefore, whether you are sending your child for elementary school in Canada or you are doing graduate work, and will be in Canada for over six months you will need a study permit.

This application pack includes:

- Information on how to get a study permit and temporary resident visa
- Complete forms with instructions
- List of required supporting documentation
- How to pay the fees
- Where to submit your application
- Information on what you are allowed to do with your study permit
- Sample application reviewed by a licensed Canadian immigration specialist

How to use this application pack:

Step 1: Read the instructions and review the sample form provided to you.

Step 2: Fill out the *Canadian Study Permit Application Form*

Step 3: Submit your form with documents and fee

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Who Can Apply?

In order to apply for a study permit in Canada, you must have been accepted by a school, college, university or other recognized educational institution in Canada.

You must also be able to prove that you have enough money to pay for your tuition fees, living expenses, and return transportation.

You must have no criminal record and not be a risk to the security of Canada. You may have to provide a police certificate.

You must be in good health and willing to complete any medical examination required.

You must be able to convince an immigration officer that you will leave Canada when your studies are complete.

There are some exceptions to the application for a study permit. In some cases, you do not need a study permit to attend a school in Canada.

You do not need a study permit if you plan to take a course or program in Canada that lasts six months or less. You must complete the course or program within the period of your stay in Canada.

Even if you do not need a study permit, it is recommended that you apply for a permit before you come to Canada. If you decide that you want to continue your education in another program after you complete your short-term course or program, you must apply through a Canadian visa office outside Canada for a study permit if you do not already have one.

The time needed to process a study permit application can vary depending on which visa office you apply from. It is advised that you apply as soon as you get your acceptance letter from the educational institution you applied to.

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Supporting Documentation

You will need to submit the following documentation with your application:

Proof of acceptance

If you plan to attend any school (primary or secondary), college, university or other educational institution in Canada, the school must complete and send you a letter of acceptance. You must include the original letter with your study permit application. You can find a standard letter of acceptance in the *Related Links* section at the bottom of this page.

Proof of identity

- A valid passport or travel document for you and each accompanying family member. The passport or travel document must allow you to return to the country that issued it. Citizens and permanent residents of the United States, St. Pierre and Miquelon, and Greenland do not need a passport; however they do need to submit proof of legal status or citizenship. This could be in the form of a national identity card or an alien registration card.
- Two photos of you and each accompanying family member. The name and date of birth of the person should be written on the back of each photo.

Proof of financial support

You must prove that you can support yourself and the family members who accompany you while you are studying in Canada. Proof can be any of the following:

- proof of a Canadian bank account in your name if money has been transferred to Canada
- your bank statements for the past four months
- a bank draft in convertible currency
- proof of payment of tuition and accommodation fees

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- a letter from the person or institution providing you with money
- proof of funding paid from within Canada if you have a scholarship or are in a Canadian-funded educational program.

The following table shows the minimum amounts that you will need.

Number of people	All provinces (except Quebec)	Quebec
Single student	Tuition plus \$10,000 for a 12-month period or \$833 per month	Tuition plus \$9,600 for a 12-month period or \$800 per month
+ one family member	\$4,000 for a 12-month period or \$333 per month	60% of student base (from above) or \$5,740 for a 12-month period or \$478 per month
+ each additional family member	\$3,000 for a 12-month period per dependent child of any age or \$255 per month	40% of student base (from above) or \$3,840 for a 12-month period or \$320 per month

Letter of explanation

In some cases, you may apply for a study permit even if you do not need one right away.

There are benefits to having a study permit, even if you do not require one.

If you have a valid study permit, you can:

- work part time on campus at the college or university at which you are registered as a full-time student; and
- apply to renew your study permit from within Canada, if you decide to continue studying in Canada.

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If you decide that you want to continue your studies in another program after you complete your short-term course or program, you must apply through a Canadian visa office outside Canada for a study permit if you do not already have one.

Medical information

In most cases, you will need a medical examination. A visa officer will send you instructions if you need a medical examination. This may add approximately three months to your application processing time. Visa offices may have different requirements for medical exams. Please contact the visa office in which you will be applying for more information.

Security Information

If you want to study in Canada, you might have to provide a police certificate. You will be notified by your visa office if you need one.

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Photo Specification Guide

Your application could be delayed if the guide is not followed.

- Provide two identical photographs taken within the last six months. They may be either black and white or colour.
- The photos must be clear, well defined and taken against a plain white or light-colored background.
- If the photos are digital, they must not be altered in any way.
- Your face must be square to the camera with a neutral expression. Do not frown or smile. Keep your mouth closed.
- You may wear prescription glasses as long as your eyes are clearly visible. Sunglasses are not acceptable.
- A hairpiece or other cosmetic accessory is acceptable if it does not disguise your normal appearance.
- If you must wear a head covering for religious reasons, make sure your full facial features are visible.

The photos must show the full front view of the head, with the face in the middle of the photo, and include the top of the shoulders.

The size of the head, from chin to crown, must be between 31 mm (1 1/4") and 36 mm (1 7/16").

Crown means the top of the head or where the top of the head would be if it could be seen.

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How to Complete the Application

To complete your application you will need to know the cost of your education including tuition fees and books, medical insurance, return transportation costs and living costs for yourself and any family members while in Canada.

Most of the sections on the form are self-explanatory. The following instructions are only for those sections that may cause some confusion.

Section 1

Provide all the personal information that is requested in this section. Your name and date of birth must be supported by your travel document. If you have any dependents, such as a spouse or children, you must provide their information whether they are traveling with you to Canada or not. If you have more than three family members, photocopy the first page of the application before you start completing it and fill in details about the remainder of your family members on this page.

Section 2

The address, telephone number, and fax number you provide in this section will be used by the visa office to correspond with you. If you authorize a Canadian representative to receive correspondence for your application, provide their address in this box and on the form Use of a Representative (IMM 5476).

Section 6 b)

Provide the expiry date of your visa if you are in a country temporarily. If this does not apply to you, leave this section blank.

Section 8

Provide the name of the course you have been accepted to study in and its level. An example could be Bachelor of Arts in Geography.

Where to Send your Application

To obtain your study permit, you must apply in the country of your residence, your country of nationality or the country where you have been legally admitted. Please use the link below to locate the visa office closest to you.

<http://cic.gc.ca/english/information/offices/apply-where.asp>

How to Pay Your Fees

You must pay a processing fee of \$125 CDN when you submit an application for a study permit. You may be required to pay fees in local currency, depending on the location of your visa office.

Contact the local visa office responsible for your area, for information on fees and methods of payments. Visa offices cannot accept fee payment receipts from banks within Canada.

Personal cheques are not accepted as methods of payment.

Make sure that you meet the eligibility requirements before you pay your fees and that you provide all the information requested before you submit your application. The processing fee is non-refundable, regardless of the final decision on your application.

Use the following link to locate the visa office closest to you:

<http://cic.gc.ca/english/information/offices/apply-where.asp>

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Conditions on the Study Permit

An officer may impose, vary, or cancel conditions on your study permit. These conditions could be, but are not limited to, any of the following:

- the type of studies or course you may take
- the educational institution you may attend
- the location of your studies
- the time and period of your studies
- the time and place at which you shall report for medical examination or observation
- the time and place at which you shall report for the presentation of evidence in compliance with applicable conditions
- the prohibition of engaging in employment
- the duration of your stay in Canada



APPLICATION FOR A STUDY PERMIT MADE OUTSIDE OF CANADA DEMANDE DE PERMIS D'ÉTUDES PRÉSENTÉE À L'EXTÉRIEUR DU CANADA

I want service in: English / Je veux être servi(e) en : Anglais French / Français

File - Référence

1	APPLICANT(S) REQUÉRANT(S)	APPLICANT REQUÉRANT	SPOUSE OR COMMON-LAW PARTNER AND CHILDREN CONJOINT OU CONJOINT DE FAIT ET ENFANTS		
	Family name Nom de famille				
	First name Prénom				
	Second name Autre prénom				
	Relationship Lien de parenté	SELF LUI-MÊME			
	Sex Sexe				
	Date of birth Date de naissance	D - J M Y - A	D - J M Y - A	D - J M Y - A	D - J M Y - A
	Place of birth Lieu de naissance				
	Citizenship Citoyenneté				
	Passport no. N° de passeport				
	Passport expiry date Date d'expiration du passeport	D - J M Y - A	D - J M Y - A	D - J M Y - A	D - J M Y - A
	Country of issue Pays de délivrance				
	Marital status État matrimonial				
Will accompany you to Canada? Vous accompagnera au Canada?		<input type="checkbox"/> Yes Oui <input type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui <input type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui <input type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui <input type="checkbox"/> No Non

<p>2 My current mailing address. All correspondence will go to this address unless you indicate your e-mail address below, thereby authorizing correspondence, including file and personal information, be provided to the specified e-mail address. If you wish to authorize the release of information from your case file to a representative, indicate their address below and on the form IMM 5476. Mon adresse postale actuelle. Toute la correspondance sera envoyée à cette adresse, sauf si vous fournissez une adresse de courriel, auquel cas la correspondance autorisée, y compris vos renseignements personnels, sera envoyée à cette adresse de courriel. Si vous désirez autoriser la transmission de renseignements concernant votre dossier à un représentant, indiquez son adresse ci-dessous et sur le formulaire IMM 5476.</p>	<p>3 My residential address (if different from your mailing address) Mon adresse personnelle (si elle est différente de votre adresse postale)</p>
<p>E-mail / Courriel <input type="text"/> Telephone number / Numéro de téléphone <input type="text"/> Fax number / Numéro de télécopieur <input type="text"/></p>	

<p>4 My present job is (give a brief description of your position) Ma profession actuelle (Indiquer le titre de votre emploi et une brève description du poste)</p>	<p>5 Name and address of my present employer or school Nom et adresse de mon employeur actuel ou de l'établissement d'enseignement</p>
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<p>6 a) Immigration status of applicant(s) in country where applying: Statut par rapport à l'immigration du (des) requérant(s) dans le pays où la demande est présentée</p> <p><input type="checkbox"/> Citizen / Citoyen <input type="checkbox"/> Permanent resident / Résident permanent <input type="checkbox"/> Temporary Resident / Résident Temporaire <input type="checkbox"/> Worker / Travailleur <input type="checkbox"/> Student / Étudiant <input type="checkbox"/> Other (Provide details below) / Autre (Précisez ci-dessous)</p>	<p>b) Valid until / Valide jusqu'au</p> <p>D - J M Y - A</p> <p><input type="text"/></p>
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DO NOT WRITE IN THIS SPACE
ESPACE RÉSERVÉ

Officer - Agent

7 I have been accepted at the following educational institution (attach original letter of acceptance)
 J'ai été accepté à l'établissement d'enseignement suivant (joindre l'original de la lettre d'acceptation)

Name of school Nom de l'établissement d'enseignement	Complete address of school in Canada Indiquer l'adresse au complet de cet établissement au Canada
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8 My program of study and level will be
 Mon programme d'études

9 My program of study will begin
 Mon programme d'études commencera

D - J M Y - A

▶ | | | | | | | | | | ▶

My program of study will end
 Mon programme d'études se terminera

D - J M Y - A

▶ | | | | | | | | | | ▶

10 The cost of my studies will be (in Canadian dollars)
 Coût de mes études (en dollars canadiens)

Tuition Frais de scolarité \$	Room and board Pension \$	Other Autre \$
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11 Funds available for my stay in Canada
 Je dispose, pour mon séjour au Canada, de

CDN \$ _____
 \$ CAN _____

My expenses in Canada will be paid by
 Mes dépenses au Canada seront assumées par

Myself or my parents Other (provide details below)
 Moi-même ou mes parents D'autre (préciser ci-dessous)

***X* THE APPROPRIATE BOX
 INSCRIRE « X » DANS LA CASE APPROPRIÉE**

a) Within the past two years, have you or a family member had tuberculosis of the lung or been in close contact with a person with tuberculosis of the lung?
 Au cours des deux dernières années, avez-vous eu, vous ou un des membres de votre famille, la tuberculose pulmonaire ou été en contact avec une personne qui a la tuberculose pulmonaire? Yes No
 Oui Non

b) Do you or an accompanying family member have any physical or mental disorder for which that person will require social and/or health services, other than medication, during the stay?
 Avez-vous, vous ou un des membres de votre famille qui vous accompagne, un trouble physique ou mental qui nécessiterait des services sociaux et/ou des soins de santé autres que des médicaments durant le séjour? Yes No
 Oui Non

Have you or any member of your family ever:
Est-ce que vous-même ou tout membre de votre famille :

c) Committed, been arrested or charged with any criminal offence in any country?
 Avez-vous commis, ou avez-vous été arrêté pour avoir commis ou accusé d'avoir commis une infraction pénale quelconque dans n'importe quel pays? Yes No
 Oui Non

d) Been refused admission to, or ordered to leave Canada?
 Vous a-t-on jamais refusé l'admission au Canada, ou enjoint de quitter le Canada? Yes No
 Oui Non

e) Applied for any Canadian Immigration visas (e.g. Permanent Resident, Student, Worker, Temporary Resident (visitor), Temporary Resident Permit)?
 Avez-vous demandé un visa canadien auparavant? (par exemple, un visa de résident permanent, d'étudiant, de travailleur, de résident temporaire [viseur] ou un permis de séjour temporaire)? Yes No
 Oui Non

f) Been refused a visa to travel to Canada?
 Vous a-t-on jamais refusé un visa pour le Canada? Yes No
 Oui Non

g) In periods of either peace or war, have you ever been involved in the commission of a war crime or crime against humanity, such as: willful killing, torture, attacks upon, enslavement, starvation or other inhumane acts committed against civilians or prisoners of war; or deportation of civilians?
 En période de paix ou de guerre, avez-vous déjà participé à la commission d'un crime de guerre ou d'un crime contre l'humanité, c'est-à-dire de tout acte inhumain commis contre des populations civiles ou des prisonniers de guerre, par exemple, l'assassinat, la torture, l'agression, la réduction en esclavage ou la privation de nourriture, etc., ou encore participé à la déportation de civils? Yes No
 Oui Non

**If you answer "yes" to any of the questions c) to g) above, you must provide details in the box below marked "Related information".
 Si vous répondez « oui » à l'une ou plusieurs des questions c) à g) ci-dessus, vous devez fournir des détails dans cette case « Détails ».**

Related information - Détails

13 During the past five years have you or any family member accompanying you lived in any other country than your country of citizenship or permanent residence for more than six months?
 Au cours des cinq dernières années, avez-vous ou n'importe quel membre de votre famille vous accompagnant a-t-il vécu dans un autre pays que votre pays de citoyenneté ou de résidence permanente pendant plus de six mois? Yes No
 Oui Non

If answer to question 13 is "yes", list countries and length of stay
 Si la réponse à la case 13 est affirmative, indiquer le nom de ces pays et la durée du séjour

Name Nom	Country Pays	Length of stay - Durée du séjour					
		From - De			To - À		
		D - J	M	Y - A	D - J	M	Y - A

14 I declare that I have answered all required questions in this application fully and truthfully
 Je déclare avoir donné des réponses exactes et complètes à toutes les questions de la présente demande

Signature of applicant - Signature du requérant _____ Date

D - J	M	Y - A

The information you provide on this form is collected under the authority of the *Immigration and Refugee Protection Act* to determine if you may be admitted to Canada as a student. It will be stored in Personal Information Bank CIC PPU 051, Foreign Student Records and Case File. It is protected and accessible under the *Privacy Act* and the *Access to Information Act*.

Les renseignements fournis sur ce formulaire sont recueillis en vertu de la *Loi sur l'immigration et la protection des réfugiés* pour établir si vous êtes admissible au Canada à titre d'étudiant. Ils seront versés au fichier de renseignements personnels CIC PPU 051, Dossier et fichier des étudiants étrangers. Ils sont protégés et accessibles en vertu de la *Loi sur la protection des renseignements personnels* et de la *Loi sur l'accès à l'information*.



DOCUMENT CHECKLIST

FOR A STUDY PERMIT

The documents you need to attach to your application are detailed on this form. If any of the required documents are missing, your application will be returned to you.

All documents in a language other than English or French must be translated. Provide both a photocopy of the document and the translation in English or French.

I have enclosed the following items:

Put an "X" in the box
when you have
enclosed the item

- Completed "**Application for a Study Permit**" (IMM 1294)
- Use of a Representative (IMM 5476), if applicable
- Valid passport or travel document that guarantees re-entry to the country that issued it
- Two photos of you and each accompanying family member, meeting the requirements of Appendix B - Photo Specifications. *On the back of one photo (and only one) in each set, write the name and date of birth of the person appearing in the photo*
- *Proof of acceptance from an educational institution, as specified under the section "**Studying in Canada**" in this guide*
- If studying in Quebec a valid "**Certificate d'acceptation du Québec**" (CAQ)
- Proof of funds available as specified under the section "**Studying in Canada**" in this guide
- Fee payment in an acceptable format. Verify acceptable methods of payment with the Visa office responsible for your area.
Note: Visa offices cannot accept payment receipts from banks in Canada
- Any additional documents required by the responsible visa office
- "**Statutory Declaration of Common-law Union**" (IMM 5409) (if applicable)